



DIVISION MEMORANDUM
No. 361, s. 2015

JUN 25 2015

**ANNOUNCING THE SCHEDULE OF SCREENING OF APPLICANTS FOR
SPECIAL EDUCATION TEACHER-1 (SPED) POSITION S.Y. 2015-2016**

To: Assistant Superintendent
Education Supervisors/Coordinators
District Supervisors/OICs/Caretakers
Elementary and Secondary School Heads

1. The field is hereby informed of the schedule of screening of applicants for the position of Special Education Teacher-1 (SPET-1) to be assigned on the following schools: Consolacion SPED Center, Pinamungajan SPED Center and San Francisco SPED Center.

2. Interested applicants are requested to submit their application letter together with the following documents to the aforementioned SPED Centers on or before June 26, 2015:

- a. CSC Form 212 in two copies with latest 2 x 2 ID pictures
- b. Certified photo copy of PRC license
- c. Certified photo copy of rating
- d. Certified photo copy of TOR of baccalaureate course
- e. Certified photo copy of Service Records
- f. Certified photo copy of Performance Rating (at least three rating periods for those who are already in the service)
- g. Certificate of trainings, if any
- h. Certificate of awards/recognition, if any

3. Only qualified applicants will be allowed to proceed to Interview and Demonstration Phase of the screening to be conducted on June 29, 2015, for Northern Cebu applicants at Consolacion Central School and June 30, 2015, for Southern Cebu applicants at Lipata Central School, Minglanilla, Cebu.

4. The members of the committee who will conduct the interview and rate the demonstration teaching of the applicants are the following:

Interview

Mr. Roseller N. Gelig, ASDs
Dr. Novie Mangubat, EPS
Dr. Mary Ann Flores, EPS

Demonstration Teaching

Dr. Pamela Rodemio, EPS

Mrs. Maria Elena Paras, Division SPED Coordinator

Mrs. Herculina Señedo, Teacher Association Representative

5. Immediate and wide dissemination of this Memorandum is directed.



ARDEN D. MONISIT, ED.D.
Schools Division Superintendent

ADM/rng15

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(032) 520-3216 loc 102 or Fax /tel. no. 236-4628 (Mr. Roseller Gelig)

(032) 254-2632 (Mrs. Gervacia Sanchez)

(032) 255-4401 (Ms. Ma. Teresa Peralta)

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